

# CITI Collaborative Institutional Training Initiative

## User Instructions for Responsible & Ethical Conduct of Research Training

To logon to Clarkson University's CITI online training site for the first time follow the instructions below:

- Go to <https://www.citiprogram.org>
- For New Users, click on "**Register.**" If you have a login, click "Login."
- Under "Select your institution or organization" page select Clarkson University in the "Participating Institutions" drop down box.
- Next, proceed to create your own username and password.
- Once signed on you'll be prompted to select applicable courses. Go directly to Question 4 -Responsible Conduct of Research to enroll.
- Once enrolled, you will be directed to your Main Menu page. The Clarkson University Instructions page can be found by clicking the link at the top of page.

*Note: If you have current training as a requirement for collaboration with another institution, you need only add Clarkson as an institution documenting that training. You can do this by using your existing log-in and click on "Affiliate with Another Institution," select Clarkson University from the menu and complete any questions as requested.*

For additional help in registering with CITI for the first time, contact Steve McDonald at [smcdonal@clarkson.edu](mailto:smcdonal@clarkson.edu) or x4342.